

Referral to Health Visitors

When a new child under 5 is registered at the surgery, we pass a copy of their registration form along to the Health Visiting Team for their records.

It is a worry when appointments are booked and not attended. Our system at Leigh View is that if a child fails to come to 3 appointments, we shall send the parents a letter to encourage them to make contact with the Health Visitor for support. We also send a copy of this letter to the Health Visitors for their files so that they know who may need extra support.

It is therefore really important that if you can't make an appointment please cancel it to avoid any concern.

Please note that the Midwives and Health Visitors are not employed by the GP surgery and are separate services provided by Leeds Community Healthcare Trust. To contact these services directly, please use these numbers:

- Midwives (Karen & Vanessa): 0113 206 6241
- Health Visitors (Middleton): 0113 2077000
- Tingley & Ardsley Children's' Centre: 0113 2775323

What to do if you are concerned for the safety of a child

If you suspect that a child or young person is being harmed or is at risk of being harmed then you have a duty to report it **immediately**.

Child abuse can have major long-term effects on all aspects of a child's health and well-being. Children and young people are dependent on others for their survival and have a right to be protected and to have someone who will act on their behalf.

- **During office hours:**

Children's Social Work Service 0113 222 4403

- **Out of office hours:**

If you think a child is in immediate danger call the police

You may prefer to discuss your concern with a Health Visitor or GP.

Please do tell someone in confidence, we're all here to help, in confidence!

LEIGH VIEW MEDICAL PRACTICE

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**How to register your baby
at Leigh View Medical Practice**
and a few reminders of
appointments to book for mum and baby

Here is a brief guide for parents to the services at Leigh View Medical Practice.

Register

1. Please register baby with the practice by around 3 weeks old, or earlier is even better! A medical record needs to be created before the baby has any medical care and this can take a few days to get onto the computer.
2. Complete a registration form at Reception for baby - please ask at Reception.
3. Bring in proof of I.D. of one of the parents and baby's birth certificate.
4. Remember, that one or more of the parents or guardians must be registered at the same GP practice as the baby.
5. It is helpful to get your baby/child registered for "online" services from birth. This means that parents can then book appointments on the internet for them and order repeat prescriptions online. Please ask at Reception for this.

Booking appointments

1. If your baby or child becomes unwell and it is urgent, there is an urgent morning clinic every morning until 10.30am. Phone lines open at 8am (7.30am on Thursdays). Urgent appointments are not available in the afternoons unless it is a very acute medical matter which couldn't wait, so instead please book into the urgent morning clinic unless it really can't wait. If is not urgent, please book a routine appointment .
2. If there is a medical problem when the practice is closed the emergency out of hours GP is available by telephoning 111, or 999 if a life threatening emergency.
3. Home Visits are not normally available for children as the GPs would expect the children to be brought up to the surgery.

Free prescriptions

The local Pharmacies offer a Minor Ailment scheme for free prescription items for children ! This means that some items like head lice treatments, athlete foot, etc can be given to your child without a prescription from the GP and it's still free of charge if the patient is entitled to free prescriptions, which children are. Ask at any Chemist about the "Minor Ailments Scheme".

Breastfeeding

You may breastfeed anywhere in the surgery, but we do have a quiet side room which is just off Reception if you prefer some privacy. There is a breastfeeding support group at Morley Health Centre on Thursdays at 9.45am

To do list:



- Register the baby on the GP practice's list by about 3 weeks old by handing a registration form in at Reception.
- Book a **6 week "baby check"** with a **GP**. Ask for this type of appointment specifically as there are special slots reserved for these. The GP will examine both baby and mum in this 20 minute slot.
 - **Don't be late for this or you will have to re-book!**
 - **Baby must have a medical record created on the GP practice's computer system at least 1 day before their 1st appointment.**
- Book an **8 week "immunisation appointment"** with the **Practice Nurse**.

Although the GP and Practice Nurse will weigh baby if needed, it is extremely helpful if baby has recently been weighed at the Health Visitor clinic. Baby weighing is available at Blackgates school on Wednesdays between 10am and 11:30am and parents can drop in there without an appointment.

Immunisations

- For an up to date list of which imms your child needs, please refer to:
<http://www.nhs.uk/conditions/vaccinations/pages/childhood-vaccination-schedule.aspx>



If you do decide to opt out of your child having any vaccinations for any reason, inform your GP or Practice Nurse (or leave a message at Reception) who can record this on their notes.